

HEAD OFFICE

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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

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Enquiries: Mabote NJ

Reference: 8/1/1 ADM-003

11 MARCH 2016

1. REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON MLM SUPPLIER DATABASE FOR MAINTENANCE OF MOGWADI TECHNICAL BUILDING AND RELOCATION OF MOBILE UNIT AS PER THE SPECIFICATION BELOW:

A. MAINTENANCE OF MOGWADI TECHNICAL BUILDING			
DESCRIPTION OF MAINTENANCE	QUANTITY	MEASURE	COST PRICE
Supply & fitting of metal sheet with metal square tube frame plus complete lockset	02	Normal door size	
Supply and fitting metal sheet on window	02	97 x 59 cm	
Supply and fitting metal sheet on window	02	96 x 89 cm	
Supply and fitting metal sheet on window	04	62 X 50 cm	
Supply and Fitting of Window Blinds [Blue colour]	02	30 x 1.4 m	
B. RELOCATION OF MOBILE UNIT			
Relocation of a 5-ton (2x room) mobile unit from Mogwadi technical services to Mogwadi old building [by using a low-bed truck]	01	9.2 x 3.1 m [for 1 kilometer distance]	
Supply and fitting of partitioning boards: white colour	02 offices	2.95 x 2.4 m per office	
Supply and fitting of office doors [doorframe, doors (white colour) and cylinder lockset]	02 offices	Normal door size	
Supply and fitting of power skating: grey colour	02 offices	2.95m	
Supply and fitting of plugs: on power skating	08 [02/ office]	4 x 2	
Supply and fitting of isolator plugs for air conditioners (direct from main board)	02		
Supply and fitting of circuit breaker for air conditioner	02	25 amp	
Sub total			
Vat amount [only service providers registered for Vat]			
Grand Total			

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

C. The following documentation should accompany the quotations:

- a) Company registration certificate
- b) An original valid Tax clearance certificate
- c) Completed declaration form (downloadable on municipal website)
- d) An original or certified copy of valid BBBEE certificate (if applicable)

D. The following conditions will apply:

- a) Quotation must be on an official letterhead of the company;
- b) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations;
- c) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- d) Service Providers must specify delivery period for the project;
- e) Late applications and faxed or e-mailed quotations will not be considered;
- f) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;

TECHNICAL ENQUIRIES	Mr. N.J Modisha
BRIEFING SESSION [to confirm measurements]	Date : 17 March 2016 Time : 09H00 a.m.
CLOSING DATE	23 March 2016 Time : 09H00 a.m.
PLACE TO SUBMIT QUOTATIONS	Mogwadi Municipal Tender Box



MR. N.I. MAKHURA
MUNICIPAL MANAGER

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